



Announcement of the Faculty of Education Nakhon Phanom University
Subject: Recruiting for a person selection examination for the position of a service contractor

Faculty of Education, Nakhon Phanom University wishing to apply for the position contractor therefore, the recruitment announcement is made with the following details:

English Instructor

Please carefully read this announcement and follow application procedures as stated. If you need assistance regarding the application, please contact Human Resources Section, Office of the Faculty of Education, Nakhon Phanom University, Nakhon Phanom, 48000, Thailand Tel: +66-4258-7181 Fax: +66 4258-7182

1. Position Title: English Instructor 1 Position

Nakhon Phanom University, Faculty of Education, English department appreciates your interest in employment at our growing institution. We seek applications for the full time English instructor that demonstrate his/her ability to teach English for Bachelor's Degree requirements. The position requires the applicants with a solid knowledge in Teaching English as a Foreign Language, Linguistics, Applied Linguistics, English for specific purposes (ESP) and English Literatures. The successful candidate should possess demonstrated teaching skills in one or more of these areas.

Responsibilities include but are not limited to engage in scholarly activities related to embellish and enhance the Department of English. This may include such tasks as creating new courses/programs, developing new English teaching techniques, researches and publications, collaborations in specific projects with university faculty members, etc.

2. Deadline for Application

The position will remain open until filled. Completed application packets will be initially reviewed on May 4th to May 13th, 2022.

3. Compensation

Starting salary: 35,000 Baht per month.

Accommodation: N/A

enefits include: N/A

4. Minimum Qualifications

1. Be an English native speaker.
2. Hold Master's degrees in English Teaching, or Teaching English as a Foreign Language, or Linguistics, or Applied Linguistics, or English or American Literature and/or related fields.
3. A university teaching experience is an advantage
4. Be responsible and be able to work over time.
5. Have skills and knowledge on computer,
6. Have good personality, high responsibility, good interpersonal skills, leadership and vision.
7. Have good attitudes and wills.
8. Have good working skills as well as be able to coordinate effectively with others and to work as a team.
9. Be able to communicate, transfer knowledge and give advices to others.
10. Knowledge in Microsoft Office and Online Teaching, such as Microsoft Excel, Microsoft Words, Google Meet, Microsoft Teams, Zoom etc.

5. Preferred Qualifications

1. Community university teaching experience in English or Linguistics.
2. Demonstrate experiences in teaching English or Linguistics.
3. Further academic training and research stressing depth as well as breadth of knowledge in English.
4. A record of peer-reviewed research and publications are highly desirable.

6. Responsibilities

1. Instruct undergraduate students to use appropriate and effective English.
2. Assist with curriculum review, revision and develop course materials and innovate and techniques to facilitate students' English learning.
4. Prepare lesson plans, syllabus and course information sheets, create appropriate teaching aids and arrange pro
5. Adapt teaching methods and instructional materials to meet diverse students' varying needs and interests.
6. Designs and implements appropriate university's academic standards,

7. Attend and participate in non-classroom activities such as staff development, department and divisions meetings, university and the committees and community service activities.

8. Assist students needing additional advisement and support.

7. How to apply

Applicants cover letter should fully describe qualifications and experiences, with specific references to each of the minimum and preferred qualifications and responsibilities fed, because this is the information on which the initial review of materials will be hond on Only short-listed candidates will be invited for a personal interview. The samimion of all required materials try the deadline date is the possibility of the applicant. A letter of application that succinctly addresses challenges and opportunities identified ideal characteristics and how your experience and professional qualifications prepare you to serve the need of the university.

1. In your cover letter please state where you heard about the position, position title, including a description of your qualifications and experiences.

2. A current resume including an e-mail address and mobile phone number, if available.

3. A reference list with the name, home and business telephone number and e-mail addresses of three (3) references.

4. Photocopies of all college/university transcripts

5. An application is considered void if qualifications are not in accordance with this announcement.

6. Two recent one-inch photograph with no sunglasses

An electronic copy of a complete application package may be submitted to wantyning@npu.ac.th

Note: please make copies of submitted materials for your records. Application materials become the property of English Department, Faculty of Education, Nakhon Phanom University, and will not be returned to the senders.

8. Submit materials to:

Human Resources Section, Office of the Faculty of Education

Nakhon Phanom University, Nakhon Phanom, 48000, Thailand Tel: +66-4272-5017 Fax: +66-4272-5017

(Please kindly state on the envelop "Applying for an English instructor").

Announced on the 3rd of May, 2022.



(Assistant Professor Dr.Sumalee Sriputtarin)

Dean of Faculty of Education, Nakhon Phanom University

FACULTY OF EDUCATION
NAKHON PHANOM UNIVERSITY
THAILAND

OPERATION FORM FOR EMPLOYMENT AS A FOREIGN LANGUAGE INSTRUCTOR

SURNAME..... FIRST NAME.....

DATE OF BIRTH..... AGE..... NATIONALITY.....

MARITAL STATUS.....

PRESENT ADDRESS.....

TELEPHONE.....

E-MAIL ADDRESS.....

PRESENT EMPLOYMENT/OCCUPATION.....

QUALIFICATIONS

HIGHEST DEGREE OBTAINED.....

FIRST DEGREE.....

OTHER DEGREE/QUALIFICATIONS.....

PREVIOUS TEEL/TEST EXPERIENCE.....

REFERENCES:

1.....

2.....

3.....

TIME READY TO START WORK (IF OFFERED A CONTRACT)

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SIGNATURE

DATE